VOLUNTEER ADULT APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE ONLY. FILL IN ALL BLOCKS THAT APPLY, THOSE THAT DO NOT, ENTER "NOT APPLICABLE" OR "N/A". ATTACHMENTS REQUIRED ARE MARKED WITH A CHECK. INCOMPLETE OR INCORRECT APPLICATIONS WILL BE RETURNED TO THE UNIT.

PERSONAL INFORMATION

First Name | Middle Name | Last Name | Gender ☐ Male ☐ Female

Maiden Name | Date of Birth (MMDDYYYY) M M D D Y Y Y Y | Email Address

Citizenship ☐ U.S. Citizen ☐ Legal Resident – Registration Number: | Marital Status ☐ Single ☐ Married ☐ Divorced ☐ Widowed

Primary Phone ☐ Home ☐ Cell | Alternate Phone ☐ Home ☐ Cell | State Driver's License or ID Number State: Number: | Ethnicity ☐ White ☐ Black/African American ☐ Hispanic/Latino ☐ Asian ☐ American Indian/Alaska Native ☐ Native Hawaiian/Pacific Islander ☐ Other ☐ Decline

Mailing Address | City | State | Zip

Occupation/Job Title *(Active-duty military may skip this section)* | Current Employer | No. of Yrs. at Current Job | Work Phone

Education ☐ High School Graduate ☐ Some College, # Yrs: _____ ☐ College Graduate ☐ Postgraduate | Please list any degrees:

Former Young Marine ☐ Yes ☐ No | Former Young Marines Unit(s) if applicable | Please list any experience working with youth in other organizations:

Applicant Staff Polo Shirt Size - MALE
☐ X-Small ☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ 2X-Large ☐ 3X-Large ☐ 4X-Large

Applicant Staff Polo Shirt Size - FEMALE
☐ X-Small ☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ 2X-Large ☐ 3X-Large ☐ 4X-Large

Current Licenses, Certifications, Memberships: ✓ ***Please include copy of current certifications and/or licenses.***
☐ Bus CDL ☐ CDL ☐ Certified Teacher ☐ CPR ☐ Doctor ☐ EMT ☐ Firefighter ☐ Lifeguard ☐ Medical Assistant ☐ Nurse ☐ Paramedic ☐ Police Officer ☐ Range Safety Officer ☐ Rappel Master ☐ SCUBA

Instructor Certifications: ☐ CPR ☐ First Aid ☐ SCUBA ☐ Swimming ☐ Marksmanship Safety Instructor

EMERGENCY CONTACT INFORMATION

First Name | Last Name | Relationship ☐ Spouse ☐ Family ☐ Friend ☐ Other:

Mailing Address | City | State | Zip

Primary Phone ☐ Home ☐ Cell | Alternate Phone ☐ Home ☐ Cell | Email Address

MILITARY SERVICE

U.S. Armed Forces Service ☐ YES ☐ NO

✓ ***If YES, complete the following: Must include a copy of most recent DD214 Long Form or equivalent showing the condition of discharge. Active Duty and Active Reserve must include Statement of Service from command.***

Branch of Service ☐ U.S. Marine Corps ☐ U.S. Navy ☐ U.S. Army ☐ U.S. Air Force ☐ U.S. Coast Guard | Status ☐ Active ☐ Reserve ☐ Inactive Reserve ☐ Retired ☐ Veteran | Highest Rank

MOS | Years of Service | Current Command (active & reserve only) | Date & Type of Discharge (if applicable)

Military Schools Attended | Military Schools Instructed

CHARACTER REFERENCES

✓ ***Attach 3 Letters of Character Reference***

Each letter *MUST* contain: • Printed name and contact information to include address, phone number, and email. • Original signature of individual providing the reference. • How long referee has known applicant and in what capacity. • Referee will explain why they feel applicant is qualified to volunteer with the Young Marines. • Referees shall *NOT* be a relative or current Young Marines Adult Volunteer. • Form letters will *NOT* be accepted.

APPOINTMENT & PAYMENT

To be completed by the Unit Commander

Unit Commander *(Print Name)* | Recommend Approval? ☐ Yes ☐ No ***If NO, attach a letter of explanation.*** ✓ | Specific Appointment Type ☐ UC ☐ XO ☐ Adjutant ☐ Unit Staff ☐ Finance Manager ☐ Support Staff

Unit

$35 Payment Type from Unit Funds ☐ Online ☐ Unit Check ☐ Debit Card | Name on Card | Card Number | Expiration Date

DECLARATIONS

Before signing this application form, the applicant must have received, read, accepted, and understood the following conditions of membership:

Conditions

I hereby certify that I have received, read, accepted, and understood the Young Marines Registered Adult Manual and By Laws. I have also read, accepted, and understood the following Adult Volunteer's Obligation and Code of Conduct. I hereby agree to complete the online Adult Volunteer Manual Test and Mandatory Reporter Training in Young Marines University (YMU) within 60 days of application approval and abide by the youth protection requirements of the Young Marines (Registered Adult Manual Ch.11.4).

Qualifications

Adult volunteers registered with the Young Marines National Headquarters are covered by liability insurance provided by the National Headquarters. All adults working directly with Young Marines must be registered and placed on the "active" roster in the database prior to working with Young Marines or Young Marine recruits. All Adult Volunteers, including former Young Marines, are required to submit a completed Volunteer Adult Application package and complete a background check. Applicants for adult membership must meet the following qualifications:

1. Must be at least 18 years of age and possess a high school diploma or equivalent.
2. Meet the necessary moral and physical standards and qualifications for promoting those activities among Young Marines as outlined in Article II of the National By Laws.
3. Agree to abide by the By Laws, Rules and Regulations that govern the Young Marines.
4. Pay all fees and dues as prescribed by the Young Marines Board of Directors and locally observed By Laws.
5. Must agree to background checks and never have been convicted of a felony.
6. Must submit all documentation in accordance with the Registered Adult Manual.

Young Marines Privacy Policy

The Young Marines protects the confidentiality of the names and personal information of those who are registered with the organization. No commercial or unauthorized use or transmittal to other entities of the names, addresses, and other confidential information is allowed. Access to this information is strictly limited to authorized headquarters and unit personnel only.

Adult Volunteer's Obligation

I do solemnly swear or affirm to support and abide by the by laws, rules and regulations that govern the Young Marines program. I bear true faith and allegiance to the spirit and fundamental principles of the same. I understand that I am expected to always serve the greater good over my personal interests. I take this obligation freely and without mental reservation to the service for which I am about to enter.

Adult Volunteer Code of Conduct

The Young Marines have a policy that physical force and verbal abuse are prohibited, and defamatory remarks will never be used in the presence of Young Marines and Young Marine Recruits.

Physical Force: Physical force is the physical touching, holding, or striking of another with any object for the purpose of restraining and/or inflicting pain. Physical force shall never be used to instruct, correct, or discipline Young Marines or Young Marine Recruits. However, a minimum of physical force may be used under these conditions:

a. To Break up a physical altercation,
b. To protect others, and
c. To protect yourself.

Verbal Abuse: Verbal abuse is a direct or indirect expression by word of mouth, written communication, body language, or physical gesture from one person to another with expressed purpose to threaten, demean, denigrate, belittle, or harass. The use of profanity is considered a form of verbal abuse and shall never be used in the presence of Young Marines or Young Marine Recruits.

Defamatory Remarks: Defamatory remarks are generally offensive and intended to purposely disparage targeted individuals and groups of a racial, religious, social, political, and ethnic nature.

Please place current color photo here.
Head and Shoulders

Please do not attach photocopy of Driver's License or Military/Government ID

Statement:

I certify that I have read and understand the Adult Volunteer Code of Conduct and agree to abide by said code. I also understand that it is the policy of this program to have zero tolerance of any type of abuse of its members.

I certify that all the above information is true to the best of my knowledge. I further understand that I may be denied association with the Young Marines program without explanation at any time.

Hold Harmless Agreement:

I, the undersigned, hereby agree to waive, release, discharge and relinquish any actions or causes of action, whether resulting from injury, property damage, or wrongful death, and further agree to release, indemnify, and hold harmless local units, Young Marines of the Marine Corps League, the U.S. Marine Corps, Department of the Navy, Department of Defense and/or any participating Military/National Guard Base, Station, Installation, Training Center, or Federal, State agency or against any officers, employee or administrator of the same or any agents hired or volunteer acting on behalf or for the Young Marines, Inc. from any and all liability occurring as a result of my participation in the program.

APPROVALS

This document must be printed for signature. Only original signatures will be accepted.

Applicant

Applicant's Name	Applicant's Signature	Date (MM/DD/YYYY)

Unit Commander

I certify that the applicant listed in this document acknowledged his/her understanding and agreement with the declarations listed above in my presence.

Unit Commander's Name	Unit Commander's Signature	Date (MM/DD/YYYY)

Young Marines National Headquarters

	Director's Signature	Date (MM/DD/YYYY)
National Executive Director or Deputy Director		

UNIT COMMANDER'S CHECKLIST		
Young Marines Unit Name		
Applicant Name		
This page is to be completed by the Unit Commander or authorized Adult Volunteer	***YES***	***NO***
Applicant provided their legal name, including middle name, on application.		
Date of birth and Social Security Number have been verified.		
Applicant provided all necessary contact information to include primary and alternate phone numbers, complete mailing address, and email.		
Applicant provided employment and education information.		
Applicant provided prior volunteer experience and any applicable licenses, certifications, or memberships.		
Polo Shirt Size		
Emergency Contact information is provided.		
ATTACHMENT: If military service is indicated, appropriate Statement of Service or DD-214 (containing character of service) are attached.		
ATTACHMENT: Character References fulfill minimum requirements of: • Has known applicant for at least one year • Is not related to the applicant • Explains how they know the applicant, how long they have known the applicant, why they believe the applicant is qualified to volunteer to work with youth in the Young Marines • Written by individual providing the reference, not the applicant • Letter is typed or neatly written and contains the items below:		
ATTACHMENT: Letter of Character Reference #1 has a DATE, MAILING ADDRESS, PHONE NUMBER, EMAIL ADDRESS, AND SIGNATURE.		
ATTACHMENT: Letter of Character Reference #2 has a DATE, MAILING ADDRESS, PHONE NUMBER, EMAIL ADDRESS, AND SIGNATURE.		
ATTACHMENT: Letter of Character Reference #3 has a DATE, MAILING ADDRESS, PHONE NUMBER, EMAIL ADDRESS, AND SIGNATURE.		
Unit Commander has reviewed the Declarations page with the applicant.		
Appointment & Payment section has been completed.		
There is a current color photo (head and shoulders) of the applicant attached to page two of the application.		

THIS PAGE MUST ACCOMPANY THE VOLUNTEER ADULT APPLICATION TO YOUNG MARINES NATIONAL HEADQUARTERS.